

JOB DESCRIPTION

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| Job Title: | NewboRN Home Visiting Program (NHVP) Family Partner |
| Department: | Healthy Start |
| Location: | Gainesville, FL |
| Employment Type: | Part-Time/Weekends |
| Salary: | \$15/hour |
| Submit Resume: | hr@wellflorida.org |

SUMMARY

The Family Partner will meet with each Alachua County mother who delivers at UF Health Shands or North Florida Regional Medical Center to introduce the NHVP and obtain their consent to participate.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of maternal and child health issues
- Knowledge of child development
- Knowledge of eligibility criteria for multiple home visiting programs
- Knowledge of resources for families
- Knowledge of HIPAA and security compliance
- Ability to connect with and interact effectively with culturally diverse families
- Ability to work with families in a non-judgmental and respectful manner
- Ability to communicate effectively with multiple community partners and medical providers
- Ability to use good judgment and make independent decisions with clear and professional boundaries
- Ability to effectively organize and prioritize work activities and complete tasks in a timely manner

DUTIES AND RESPONSIBILITIES

- Meet with each mother who is an Alachua County resident and delivers on at UF Health Shands or North Florida Regional Medical Center to introduce the NHVP
- Educate the family about the NHVP and obtain their consent to participate in the program
- Provide consent to full-time Family Partner designated for each hospital
- Provide immediate referrals to community resources for families with emergent needs
- Follow up to ensure referral is received by full-time Family Partner
- Maintain participant records in accordance with program and funding source requirements
- Participate in continuous quality improvement activities
- Maintain confidentiality of children, families and other records and information
- Participate in trainings, meetings, workshops, conferences, webinars, and conference calls as necessary
- Other duties as assigned

EDUCATION AND/OR EXPERIENCE

Bachelor's degree in public health, social work, health education, early childhood development, or a related social science field with two years of related work experience preferred; or equivalent combination of education and experience.